



Office of Research Services

Internal Research Awards

Granada Center, Ste. 400 | Lake Shore Campus

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Manuscript Publication Assistance Grants

Full-time faculty from the Water Tower and Lake Shore campuses may apply for a grant of up to \$1,000 to assist them with fees associated with the preparation of scholarly manuscripts or creative artwork for publication or presentation.

PLEASE NOTE: The Office of Research Services will pay 50% of the total cost up to \$1,000; the remainder **must** be covered by your unit's Chair or Dean.

Purpose of the Grant

To assist faculty in the preparation or publication of books or article-length manuscripts. The money may be used for such purposes as page charges, color plates/photos, permissions, poster presentations, or creative artwork.

Eligibility

Lakeside full-time faculty are eligible to apply.

Application

Your application must include:

- A description of the project,
- A brief justification for the expenditure, and
- Confirmation of the amount to be provided by your Chair or Dean.

Submission

Applications may be submitted at any time and are reviewed on a rolling basis by the Director of the Office of Research Services. To apply, [click here](#).

Note

The award is valid for 12 months from the awarded date. After that date, the award would lapse, and the funds would no longer be available unless written approval has been obtained from ORS. This approval must be obtained before the end date. In order to maximize the number of faculty who can benefit from the grant, we generally limit one Manuscript Publication Assistance award/faculty in each fiscal year. However, if multiple requests submitted at the same time, we'll make every effort to support faculty.

OPEN ACCESS

Scholarly paper, journal articles, posters, conference presentations, etc., that arise, directly or indirectly, out of the work supported by this program should be made available to the Loyola University community and beyond. Grant recipients should post relevant research product to Loyola's eCommons (<http://ecommons.luc.edu/>) to the extent allowed by

copyright. Grant recipients should negotiate with publishers if applicable to ensure that research products are open access. Contact (773)508-2686 or ecommons@luc.edu for assistance with this process.